



## MEETING MINUTES

Call to Order at 4:55 p.m.;

Closed Session 5:00 p.m.;

Regular Board Meeting 6:00 p.m.

Zoom Link: [https://tamdistrict-org.zoom.us/j/92666533396?](https://tamdistrict-org.zoom.us/j/92666533396?pwd=U1VlOEIXRFRVRE9hNEFJU1NlVjJsZz09)

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Webinar ID: 926 6653 3396; Passcode: 592411

### Board of Trustees

Karen Loebbaka, President

Leslie Harlander, Clerk

Cynthia Roenisch

Kevin Saavedra

Emily Uhlhorn

Tara Taupier, Ed. D, Superintendent

### Attendees

#### Voting Members

Karen Loebbaka, Board President

Leslie Harlander, Board Member

Cynthia Roenisch, Board Member

Kevin Saavedra, Board Member

Emily Uhlhorn, Board Member

### 1. Call Meeting to Order

A regular meeting of the Board of Trustees of the Tamalpais Union High School District (District) was called to order in the Kreps Conference Room at 5:00 p.m. A quorum was declared present.

### 2. Approval of Closed Session Agenda

M/S/C (Roenisch/Saavedra), unanimously.

### 3. Public Comments on Closed Session Agenda

There were no public comments on the closed session agenda.

### 4. Recess to Closed Session in the Superintendent's Office

A. With respect to every item of business to be discussed in closed session pursuant to Ed Code §35146

1. Appeal of denial of an Interdistrict Transfer Request (0808-1) - Student A

B. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9(d)(2)

C. With Respect to Every Item of Business to be discussed in Closed Session Pursuant to Gov Code §54957

D. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957.6

E. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957.6, subd. (a)

#### 5. Reconvene Into Open Session

The meeting reconvened into open session at 6:05 p.m.

#### 6. Announcement of Reportable Action Taken in Closed Session

Ms. Loebbaka announced the following reportable actions in closed session:

In regards to Item 4. A. 1, the board met in closed session to discuss the appeal of a denial of an Interdistrict transfer for Student A. A motion to uphold the denial was made by Mr. Saavedra and seconded by Ms. Roenisch. The denial was upheld by a vote of 4 ayes: Loebbaka, Roenisch, Saavedra, Uhlhorn and 1 no: Harlander.

There were no other reportable actions.

#### 7. Approve Agenda and Review Norms

Ms. Harlander read the board norms. M/S/C (Uhlhorn/Saavedra), unanimously.

#### 8. Public Comment on the Consent Agenda

There was no public comment on the consent agenda.

#### 9. Approval of Consent Agenda

The consent agenda was approved, with the exception of item 12.F. Ratify Contracts over \$40,000 - August 2023.

M/S/C (Uhlhorn/Saavedra), unanimously.

Item 12.F. was pulled from the consent agenda to gain clarification on two contracts for legal fees related to special education services. Mr. Elsen clarified that the Board would still approve POs for those contracts.

M/S/C (Harlander/Roenisch), unanimously.

#### 10. Public Comment for Items Not on the Agenda

Ms. Mimi Willard, president of the Coalition of Sensible Taxpayers and a district resident, expressed concerns about capital spending on projects that have not yet been approved by voters. She pointed out that cost estimates have increased from \$394 Million to \$517 Million, as interest rates continue to rise. Ms. Willard asked the District to stop further spending on projects until they are approved. Additionally, she questioned the hiring of a program manager for Bond Measure. She also questioned the Superintendent's eight-year salary schedule.

Ms. Harlander stated that several of Ms. Willard's claims were inaccurate and encouraged organizations to attend more board meetings to learn about the projects. She clarified the Board's role in the bond process and noted that no bond measure has been approved yet. She said that the board is proceeding deliberately and thoughtfully and is interested in community feedback.

There was no other public comment.

#### 11. Trustee Considerations

##### A. Introduce Dr. Kimberly Clissold, Principal of Tamalpais High School (6:16 p.m.)

Dr. Tara Taupier introduced Dr. Kimberly Clissold, the new Principal of Tamalpais High School. Dr. Clissold thanked the community, cabinet, her fellow administrators and teachers for making her feel welcome and offering their help and guidance. Dr. Clissold expressed her passion for being at TUHSD, being an educator, and helping students and teachers be successful.

Board members welcomed Dr. Clissold and congratulated her on her new role.

There was no public comment.

**B. Introduce Dr. Jeanine Evains-Robinson, Sr. Director of Student Services (6:23 p.m.)**

Dr. Tara Taupier introduced Dr. Jeanine Evains- Robinson, the new Sr. Director of Student Services. Dr. Evains-Robinson said that she is honored and thrilled to be accepted for this position, and looks forward to continuing the work of closing predictable outcomes for students of color. She added that the systems that are in place at TUHSD are needed at all public schools.

Board members congratulated Dr. Jeanine Evains- Robinson in her new role.

There was no public comment.

**C. Presentation and Discussion of the Social Emotional Learning (SEL) Competencies Curriculum Map (6:27 p.m.)**

Kelly Lara, Assistant Superintendent of Educational Services, presented the Social Emotional Learning (SEL) Competencies Curriculum Map, which includes developmentally appropriate and timely lessons that support students to make healthy choices and develop lifelong wellness skills. She said that it took more than two years to put the curriculum together and that last year was their pilot year. The lessons were developed by TUHSD experts in wellness with student input, as well as some consultants and outside vendors. She pointed out that the curriculum is research-based, in alignment with the Collaborative for Academic Social Emotional Learning (CASEL) framework, the CA Healthy Youth Act, the State of CA Health Education Framework, Assembly Bill 2246 and the Children's Internet Protection Act. She said that they will continue to tune and adjust the modules based on student and teacher feedback, and seek out new, relevant resources and programs to stay current with student needs.

Board members asked clarifying questions regarding the curriculum and suicide prevention measures. Ms. Lara said that they built a Canvas course with teacher-facing materials, information and notes to help teachers effectively deliver the lessons. Also, she said that they are responsive to current events and critical subjects as they come up. Dr. Taupier highlighted the TUHSD Confidential Safety Reporting Form for students to submit concerns about themselves or others.

There was no public comment.

**D. Presentation and Discussion of Marin County School Boards Association (MCSBA) Key Priorities & Collaboration Across Districts (6:40 p.m.)**

Emily Ulhorn, Trustee and Vice President of the Marin County School Board Association (MCSBA), presented the planning and goals of MCSBA. Ms. Ulhorn identified key priorities, including expanding meaningful collaboration, consolidation and sharing of services across Marin County school boards. She said that she would share a survey with board members after the board meeting to collect feedback about this topic. She said that they will wrap up the surveys, analyze the data and share the results with districts in the next few months.

Board members asked clarifying questions regarding the survey.

There was no public comment.

**E. First Reading of Revision to BP 3320, AR 3320: Claims & Actions Against The District and Accompanying Exhibit 3320-E (6:54 p.m.)**

Dr. Tara Taupier presented the revision to BP/AR 3320: Claims and Actions Against the District and Accompanying Exhibit 3320- E. The policy was primarily updated to reflect the time limit for claims for damages from six months to one year. The updated policy, regulation and exhibit use sample CSBA policy language, which matches education and government codes.

There was no public comment.

**F. Take Action on the Local Assignment Option for the 2022-2023 School Year (6:56 p.m.)**

Wesley Cedros, Assistant Superintendent of Human Resources, presented the California Statewide Assignment Accountability System (CalSAAS) assessment of adequacy of subject-matter knowledge for teachers petitioning to teach in a departmentalized setting. There are currently nine TUHSD certificated employees with a local assignment

option related to their credential and teaching assignment for the coming school year.

Mr. Cedros pointed out that all of these teachers are fully qualified and have successfully taught science for years, but the Next Generation Science Standards recategorized science subjects and do not match up with their teaching credentials.

M/S/C (Harlandar/Saavedra), unanimously.

There was no public comment.

#### **G. Take Action on 45-day TUHSD Budget Revision Given 2023-24 Enacted State Budget Act (7:01 p.m.)**

Corbett Elsen, Assistant Superintendent of Business & Operations, presented the annual 45-day Budget Revision to the 2023-2024 Adopted Budget, given the changes to the enacted State Budget Act.

Revisions to TUHSD's budget include:

- The total estimated funding for the Learning Recovery Emergency Block Grant funding increased by approximately \$100,000, from \$860,000 to \$960,000.
- The total estimated funding for the Arts, Music, and Instructional Materials Discretionary Block Grant increased by approximately \$1.4 Million dollars, from \$16. Million to \$3.0 Million.

These block grants may be used through the 2027-28 school year. Mr. Elsen said that these changes will be formally reflected in the 1st interim budget report in December.

Board members asked for clarification on how and when the District will develop plans for spending these grants. Mr. Elsen said that, due to past experience, the District will conservatively wait for confirmation of funding from the County before developing plans. Once confirmed, internal stakeholders, including school administrators and learning leadership teams, will be included in the planning process.

There was no public comment.

M/S/C (Roenisch/Uhlhorn), unanimously.

#### **H. Information Update on Parking Plan Timeline for Archie Williams HS, Redwood HS & Tamalpais HS (7:14 p.m.)**

Mike Woolard, Sr. Director of Facilities Planning, presented the temporary parking plan timeline at Archie Williams, Redwood and Tamalpais High Schools related to the Solar canopy construction projects:

- Archie Williams - Two temporary parking lots are currently being constructed. One is a student parking on the grass softball field, with access through the main parking lot, and the other is an extension of the staff parking lot next to the Devonshire Building. Mr. Woolard said that once the construction is complete, the softball field will be repaired in time for the spring softball season.
- Redwood - The solar canopy project is delayed until August 2024, so there will be no impact on parking in the 2023-24 school year.
- Tamalpais - Construction is in progress for a temporary lot for students between the softball field and football field. A layout design is being created for an extension to the staff lot, which will be on the outdoor basketball courts between the pool and the tennis courts.

Mr. Woolard met with site staff to discuss the design and function of the temporary lots, and school administrators are planning to implement safety guidelines for students. Board members suggested that administrators should revoke parking privileges for those students who do not follow safety guidelines.

Additionally, a long-term plan for additional parking at Tamalpais is being developed for consideration with input from staff and the community. The consideration is to move the tennis courts to the area between the softball field and football field, and create permanent parking on the existing outdoor basketball courts and tennis courts, once construction of the solar canopies is complete. Board members highlighted the importance of working with the city

and county regarding parking lot design, traffic flow and drop off zones, with student health and safety in mind. They said that parking at Tam has been a safety concern for a long time. The Board agreed that the District should pursue a long-term parking plan for Tamalpais as part of the signature project, and asked for the District to provide projected costs for the parking lot.

There was no public comment.

The board recessed at 7:39 p.m. to address technical difficulties with the zoom video, and reconvened at 7:45 p.m.

**I. Redwood and Tamalpais High School Facilities Master Plan (FMP) Signature Project Process Update (7:45 p.m.)**

Mike Woolard, Sr. Director of Facilities Planning, and Aaron Jobson of QKA, presented a fourth update on the Facilities Master Plan (FMP) Signature Project design for Redwood and Tamalpais High Schools. Mr. Jobson reported on the in-person site committee meetings that took place on June 6 at Redwood and June 7, 2023 at Tamalpais to review initial design concepts at both sites. Over the summer, designs for both campuses progressed with input from the Executive Committee and key district staff. Consultants were hired for structural, civil, mechanical and electrical engineering and landscape design. Additionally, geotechnical investigation is ongoing to support temporary housing in flood zone areas.

At Redwood, the next steps will be to finalize the schematic designs and present them to the board at the September 5 board meeting, and then to the community at Redwood's back to school night on September 7. Due to the fact that the Redwood design involves renovating the DO/Student Commons building, there are additional steps required by the DSA to analyze, test and design the structural upgrades to meet building codes.

At Tamalpais, next steps will be to finalize the schematic designs and present them to the board at the August 22 board meeting, and then the community at Tamalpais' back to school night on September 21.

Mr. Woolard described the schematic design phase as the first milestone event in the planning process. It involves approval of concept, establishing the square footage of the project, and approval of a budget and construction timeline based on the high level design. Once the schematic design phase is complete for both projects, the detailed design phase will start, and there will be modifications to the budget and timeline.

Board members asked clarifying questions about the overall timeline and completion status of the project, and asked that future updates provide more background information for parents and community members who are just learning about the project. Also, members suggested renaming the "Signature Projects" at Redwood and Tamalpais to something more in line with the language on the Facilities Modernization website and that demonstrates the urgent need for building repair or replacement at those sites.

**J. Take Action on Amendment No. 2 to Agreement for Architectural Services for Redwood High School Signature Project with QKA (8:05 p.m.)**

Mr. Mike Woolard, Sr. Director of Facilities Planning, presented Amendment No. 2 to the Agreement for Architectural Services for Redwood High School Signature Project. Amendment No. 2 captures the architectural and engineering services needed for QKA to complete the Design Criteria Report, which is required for the DO/Student Commons building to meet DSA project design requirements.

There was no public comment.

M/S/C (Roenisch/Uhlhorn), unanimously.

**K. Resolution #23-1: Futility of Bidding for Additional Scope Work and Approving That Work - Redwood High School Tennis Courts - ROLL CALL VOTE (8:07 p.m.)**

Corbett Elsen, Assistant Superintendent of Business & Operations, presented resolution 23-2: Futility of Bidding for Additional Scope Work for the Redwood High School tennis courts. The work was for additional unanticipated crack repairs, amounting to additional costs of \$19,721 (\$26,435 minus a \$6,714 credit for tennis post footings that were reused), greater than the initial 10% contingency.

There were no public comments.

Motion made by: Leslie Harlander  
Motion seconded by: Kevin Saavedra  
Voting:  
Karen Loebbaka - Yes  
Leslie Harlander - Yes  
Cynthia Roenisch - Yes  
Kevin Saavedra - Yes  
Emily Uhlhorn - Yes

**L. Take Action on the Amendment to the Superintendent's Contract (8:10 p.m.)**

Karen Loebbaka, Board President, presented the amendment to the Superintendent's contract, which extends the Superintendent's current contract by one year, to 2026. The Board thanked Dr. Taupier for her work on behalf of the students and acknowledged her accomplishments, adding that the approved salary increases are based on merit.

There were no public comments.

M/S/C (Saavedra/Uhlhorn), unanimously.

**M. Discussion of Board Workshop Agenda on August 21, 2023 (8:12 p.m.)**

Karen Loebbaka, Board President, asked the Board to suggest agenda items for the upcoming Board Workshop on August 21, 2023. She said that the purpose of the workshop is to make sure that the Board is in alignment with priorities for the new school year. Ms. Loebbaka cited the following examples of things the board might add to the agenda, including chronic absenteeism, achievement gaps, the Facilities Master Plan and the potential bond, Diversity, Equity, Inclusion and Belonging and the Racial Justice Task Force. She also said that they will work on the governance calendar and communication protocols for the Board. Board members provided suggestions and requests for discussion topics.

Ms. Loebbaka said that she and Ms. Harlander would incorporate board member suggestions and post the agenda by Friday, August 18.

Mimi Willard, a community member, said that information should be posted publicly in advance of meetings.

Dr. Tara Taupier said that the District attaches all available presentations and supporting documents to the board meeting agenda prior to board meetings.

**12. Consent Agenda**

- A. Approve Draft Minutes of the 6/27/23 BOT Meeting
- B. Approve Personnel Summary for 8/8/23
- C. Accept Williams Quarterly Report for July 2023 - No Complaints Filed (Quarter Ending June 30, 2023)
- D. Approve Teacher Credential Tuition Reimbursement Agreement for Difficult to Fill Position
- E. Ratify Contracts Under \$40,000 - August, 2023
- F. Ratify Contracts Over \$40,000 - August 2023
- G. Approve Purchase Orders over \$40,000 List # 22
- H. Approve Purchase Orders over \$40,000- List #02
- I. Ratify Batch and Warrant Details - June 2023
- J. Ratify Batch and Warrant Details- July 2023
- K. Approve Field Trip- Oregon -Shakespeare Festival- Redwood High School

L. Declare as Surplus and Authorize- Two Weight Machines - Archie Williams High School

M. Declare as Surplus and Authorize- Double Convection Oven - Redwood High School Kitchen

N. Declare as Surplus and Authorize Disposal of True 2 door Refrigerator- Redwood High School Kitchen

### 13. Superintendent's Report

Dr. Tara Taupier, Superintendent, welcomed everyone back for the new school year and highlighted a keynote presentation by Dr. Betina Love, who will address the entire District staff on August 21. Dr. Love's presentation is funded through a grant from the Sonoma County Office of Education for Diversity, Equity and Inclusion. Dr. Love will also be working directly with the Learning Leadership team to focus on belonging and inclusion in the classroom. Dr. Taupier thanked Cathly Flores, Sr. Director of Diversity, Equity, Inclusion and Belonging, and the District Equity Team for planning this event and additional staff development that will build this work in October and January.

Dr. Taupier said that the Admin team recently completed a two-day Admin retreat and said that District staff will meet with the Learning Leadership team (teacher leaders) the following week.

Students start school on August 23.

### 14. Trustee Reports

Kevin Saavedra said that he is looking forward to students coming back, and reported that he is ending his term as the announcer for Archie Williams football games this year.

Emily Uhlhorn reminded the board about the MCSBA kick-off meeting on August 29, where Felicia Gaston will be the special guest, presenting the history of Marin City and opportunities for students to do field trips to the area. Ms. Uhlhorn also reported on the bond exploratory meeting and remarked on the high response rate and great feedback that the District received in response to the community mailer. She said another community mailer would be going out shortly.

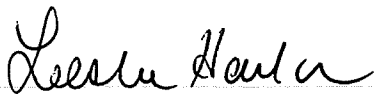
Cynthia Roenisch requested an update on the District phone policy and discussed the impact of cell phone use on student learning, results of summer school, credit recovery interventions by grade and for a-g requirements, and MCOE reading intervention training for high school teachers.

### 15. Conclusion

Ms. Harlander reflected on the board norms.

### 16. Adjournment

The meeting adjourned at 8:39 p.m.



Board Clerk